

Penn Township Minutes

April 13, 2020

7:30 PM

Robert Fox, Chairman called the Special Meeting to order at 7:30 PM. The meeting was advertised and held via telephone thru FreeConferenceCall Services.Com. Conference attendances were Board members: Robert Fox, David Braucht and Henry S. Beiler. Other conference attendances were: Richard Musser, John Miller III and Secretary-Treasurer Barbara Shaffer.

**Citizen Comments:**

None

**Coburn Park Grant**

Mr. Beiler motioned to adopt Resolution No. 2020-03 DCNR Application ID 2001928 a grant for the purpose of upgrading Coburn Park and approved the submission of the commitment letter stating Penn Township is pledging \$20,000 in support of the Park Project and will split the cost between cash (\$10,000) and in-kind services (\$10,000.). Mr. Fox seconded the motion. Motion carried. Fox Yes, Braucht Yes, Beiler Yes

**Taxes**

Mr. Fox motion to adopt Resolution 2020-04 Amending and supplementing the Penn Township Tax to reduce penalties for late tax payments beyond the Face Date for a period of three months or until September 30, 2020. Mr. Beiler seconded the motion. Motion carried. Fox Yes, Braucht Yes, Beiler Yes

**Internet**

Centre Wisp has internet service available and Secretary will secure information concerning service. New service is needed due to slow internet service.

**Vacation & Comp Time**

Policy states employees can only carry 80 hours of vacation over to the next year and Comp time must be used in a Year.

Mr. Fox made a motion to pay Richard Musser for 45.5 hours and Derek Neideigh 35 hours of unused 2019 vacation time to bring them into compliance with the employee policy. Mr. Braucht seconded the motion. Motion carried. Fox Yes, Braucht Yes, Beiler Yes

Mr. Fox motioned to pay employees for any comp time that they had prior to April 15, 2019 to bring employees in compliance with our employee policy. Mr. Braucht seconded the motion. Motion carried. Fox Yes, Braucht Yes, Beiler Yes

Received email from Dept. of Auditor General Bureau of County Audits with attached copy of the examination report of Liquid Fuels Tax Fund for the period January 1, 2018 to December 31, 2018.

Mr. Fox motioned to adjourn at 8:45 PM. Mr. Braucht seconded the motion. Motion carried. Fox Yes, Braucht Yes, Beiler Yes

Respectfully Submitted By,

Barbara E Shaffer  
Secretary-Treasurer

