

Penn Township Minutes

April 2, 2020

7:30 PM

Robert Fox, Chairman called the meeting to order at 7:30 PM. The meeting was advertised and held via telephone thru FreeConferenceCall Services. Conference attendance were Board members: Robert Fox, David Braucht and Henry S. Beiler. Other conference attendances were: Richard Musser, Derek Neideigh, Dennis Heggenstaller, John Miller III and Secretary-Treasurer Barbara Shaffer.

Mr. Beiler motioned to accept the minutes as written for March 5, 2020 Meeting. Motion seconded by Mr. Braucht. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Fox motioned to accept the minutes as written for March 17, 2020 Meeting. Motion seconded by Mr. Braucht. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Beiler motioned to accept the Financial Report for March 2020 as written. Motion seconded by Mr. Braucht. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Citizen Comments

Dennis Heggenstaller comments: The Township needs a website or face-book to post information and the office computer needs professional adobe PDF software.

Sewage Planning Module

Mr. Fox motioned to approve the Sewage Planning Module for the Penns Valley Area School with the conditions set forth by our Planning Commission. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

PARK

Board wants to know if St James UM Church would be willing to sell the property or would they be willing to give an easement on the placement of a walking trail on their property. A Special Meeting will be held before the 15th of April to finalize the grant application.

John Miller, Solicitor stated: The walking trail would have a hold harmless and indemnification provision in which the township would hold the church harmless from any liability.

Mr. Fox motioned to close the playground at the Coburn Park due to COVID-19 until further notice. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

TRUCK

2004 Ford F-550 Dump Truck was advertised for sale on Municibid. The only bid received was for \$8,000 from Paul Drewes. Mr. Braucht motioned to reject this low bid of \$8,000.00. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes Board discussed the purchase of a new truck. Board to address the purchase of a new truck at a later time due to COVID-19.

LST

Mr. Braucht motioned to pay our allocation for 2020 equivalent to ½ mill of Real Estate Tax from our Local Service Tax to the Penns Valley EMS in first quarter of 2021. Mr. Fox seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler- Abstain (note-Secretary to write PVEMS concerning our allocation for 2020 and that they would like to see the inter-municipal agreement put in place.)

Audit

Mr. Braucht motioned to accept the 2019 Municipal Annual Audit and Financial Report completed by BakerTilly that was filed with Dept. of Comm. Development and PennVest. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Declaration of Disaster Emergency

Mr. Fox referenced the Declaration of Disaster Emergency was signed on March 24, 2020 and made a motion that the declaration was completed and submitted and will be active as long as the State and County have declared a Disaster Emergency. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Board is reviewing the Township Employee Policy and plan to update it this year.

Pension

Mr. Fox motioned to accept the 2019 Act 205 Form Type C Non-Uniform-Defined Pension Forms submitted to Dept. of the Auditors on March 30, 2020 for Penn Township's Pension. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Fox motioned to approve the bills. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Fox motioned to adjourn at 9:45 PM. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Respectfully Submitted By,

Barbara E. Shaffer
Secretary-Treasurer