

Penn Township Minutes

February 6, 2020

7:30 PM

David Braucht, Chairman called the meeting to order at 7:30 PM. The meeting was held at 501 Main Street in Coburn, PA. The call to order was followed by the pledge of allegiance. In attendance were Board members: Robert Fox, David Braucht and Henry S. Beiler. Others in attendance were: Richard Musser, Debra Lang, Dennis Heggenstaller, Duane Mersinger, Dawn Dunkle, Tim Stodart, Todd & Sheryl Shaffer, Tom Shaffer, Jeff Kreger, John Miller III and Secretary-Treasurer Barbara Shaffer.

Mr. Braucht approved the January 6, 2020 Meeting Minutes as amended. Motion seconded by Mr. Fox. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Beiler motioned to accept the Financial Report for January 2020 as written. Motion seconded by Mr. Braucht. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**Sewage Planning**

Mr. Braucht motioned to approve the Sewage Facilities Planning Module for David J. Stoltzfus. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to approve the Sewage Facilities Planning Module for Annie K Stoltzfus for minor Land Development. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**Pension**

Mr. Beiler motioned to accept the Pension Retirement Portfolio from 10/01/2019 to 12/31/2019 in the amount of \$260,127.16. Motion seconded by Mr. Braucht. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to approve Resolution 2020-02, Action by Government Entity restatement of Qualified Retirement Plan appointing Board of Trustees of the Pennsylvania Municipalities Pension Trust as Trustees of the Pension for the Penn Township Non-Police Pension Plan and the Defined Benefit Plan Adoption Agreement #07-001 as required by IRS regulations. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to pay \$100 to Pennsylvania Municipalities Pension Trust for the GASB compliance report recommended by financial professionals. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**Audit**

Mr. Braucht motioned to accept the Engagement Letter from Baker Tilly to audit and submit the Financial Report DCED-CLGS-30 and submit the required documents to Penn Vest for 2019. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**Minute Comments:**

Deb Lang spoke concerning errors in the January minutes stating motion to not vacate alley was incorrect, Board voted not motioned as written in the minutes to not vacate C alley and the issue was tabled in December and not removed from the table at the January meeting.

**Citizen Comments**

Dawn Dunkle spoke concerning some cold patch waste placed on Richard Musser property and stones from 1<sup>st</sup> Alley at a pole along Penns Creek Road.

**C Alley**

A motion is needed to rescind the action that was taken last month to not vacate C Alley. Mr. Braucht motioned to rescind the action. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

After much discussion concerning vacating C Alley, the following motion was made. Mr. Fox made a motion that we do not vacate it. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**Audit**

Christine Zoerner, Senior Associate for Baker Tilly inquired, if the Board would like a presentation of the 2019 Audit by their firm. Mr. Beiler motioned not to have a presentation of the audit. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**PARK**

Mr. Fox motioned to proceed with the Park Grant by contacting the DCNR Regional Advisor for information. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**CENSUS**

Mr. Braucht motioned to accept the Census Boundary maps as received from the Census Bureau. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

**PA ONE CALL**

Mr. Beiler moved to accept the list of Board Members for Pennsylvania One Call. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Abstained, Braucht Yes Beiler Yes

Mr. Fox motioned to approve Penns Valley Conservation Association using Coburn Park on August 28-31, 2020 for the annual Crickfest. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to pay the Local Service Tax to PV EMS collected in 2019. Mr. Fox seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to pay the bills. Mr. Beiler seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Fox motion to adjourn at 9:24 PM. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Respectfully Submitted By,

Barbara E. Shaffer  
Secretary-Treasurer

