

Penn Township Minutes

January 4, 2021

6:30 PM

Mr. Braucht motioned to appoint Robert J. Fox as temporary Chairman. Seconded by Henry Beiler. Motion carried. Temporary Chairman Robert J. Fox called the organization and regular monthly meeting to order. The call to order was followed by the pledge of allegiance. The meeting was held at 501 Main Street in Coburn, PA. In attendance were Board Members: Robert J. Fox, David S. Braucht and Henry Beiler, Secretary-Treasurer Barbara E. Shaffer. Others present were Dennis Heggenstaller, Richard Musser and Jason Bierly

Mr. Fox nominated David Braucht for Chairman of the Board of Supervisors. Mr. Beiler seconded the nomination and Mr. Braucht accepted the nomination. Vote to elect nominee. Fox Yes Braucht Yes Beiler Yes

Mr. Fox nominated Henry Beiler for Vice Chairman of the Board of Supervisors. Mr. Braucht seconded the nomination and Mr. Beiler accepted the nomination. Vote to elect nominee. Fox Yes Braucht Yes Beiler Yes

Mr. Braucht motioned to appoint Barbara Shaffer as Secretary-Treasurer. Mr. Beiler seconded the motion. Motion carried. Vote: Braucht Yes, Beiler Yes, Fox Yes

Chairman reviewed the list of appointments with the Board and the following were appointed: Roadmaster-Richard Musser, Assistant Roadmaster-Robert J. Fox, Water Licensed Operator-Richard Musser, Assistant Water Licensed Operator-James Smith, Wastewater Treatment Licensed Operator-Richard Musser, Assistant Wastewater Treatment Operator-Derek Neideigh, Certified Public Account-Baker Tilly, Solicitor-John Miller III, Ambulance Board Member-Henry S Beiler, Sewage Code Enforcement Person-Jeff Kreger, Alternate Sewage Code Enforcement Person-Stan Wallace and Sean Kreger, Emergency Management Coordinator-Robert J. Fox, Penns Valley Code Agency Member-David Braucht, Alternate Code Agency – Robert Fox, Penns Valley Regional Planning Commission Members Robert J. Fox & David Braucht, Alternate PV Regional Planning Commission-Henry Beiler, Act 32 Delegate (County Tax-EIT) Robert J Fox, First Alternate delegate-David Braucht, Second Alternate delegate-Henry Beiler, Representative to Millheim Fire Company Committee-Robert J. Fox, Alternate Representative to Millheim Fire Co. Committee-Henry Beiler, Open Records Officer-Barbara E. Shaffer, Engineering Consultant-Century Engineering, Vacancy Board Member-Barbara E. Shaffer, Deposit of Funds-Mifflinburg Bank & Trust, Deputy Tax Collector-Candace Ream, Meeting Place-501 main St. Coburn, Pa., Planning Commission-Wendell Royer & David Braucht, EIT Collector & LST-State College Borough. Employees received a 2% raise. All taxes remain the same as 2020.

Mr. Fox motioned to approve the above appointments and rates established for 2021. Mr. Beiler seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Mr. Braucht motioned to approve the December 3, 2020 Meeting Minutes. Mr. Beiler seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Mr. Fox motioned to accept the December 2020 Financial Report as written. Motion seconded by Mr. Braucht. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Citizen Comments: Jason Bierly spoke concerning the berm on Siglerville Millheim Pike.

Motion by Mr. Fox, seconded by Mr. Braucht to accept the Letter Proposal from Brian Auman, Landscape Architect for the Coburn Community Park Project, to complete Park Design, Bidding, Construction and assistance with DCNR Grant Requirements. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Received a letter from SEDA COG confirming Penn Township Water Tank project is to receive Federal Fiscal Year 2020 Community Development Block Grant funding. The Commissioners have earmarked \$209,058.00 toward this project.

Mr. Braucht motioned to approve MS-965 Actual Use Report of State Funds for Penn Dot. Mr. Fox seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Mr. Braucht motioned to contract with the Costars Electricity group. Mr. Beiler seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Mr. Fox motioned to approve Resolution 2021-01 appointing Jeffery B. Kreger as Sewage Enforcement Officer and approving the agreement for SEO Services. Mr. Braucht seconded the motion. Motion carried. Vote: Fox Yes Braucht Yes Beiler Yes

Mr. Fox motioned to pay the bills. Mr. Braucht seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Mr. Braucht motion to adjourn at 8:20 PM. Mr. Beiler seconded the motion. Motion carried. Vote: Braucht Yes Fox Yes Beiler Yes

Respectfully Submitted By,

Barbara E Shaffer
Secretary-Treasurer